

Notice of Meeting

(to be filed in duplicate)

RECEIVED
2016 JUN 21 PM 3:29

CITY COUNCIL
CHICAGO, ILL.

Notice is hereby given in accordance with Chapter 30A, Section 20 of the General Laws of a meeting of the:

City Council Special Meeting

(Name of the board, Committee, Commission, Authority, Etc.)

The meeting will be held at: 6:30 p.m. on Thursday, June 23, 2016

The location of the meeting will be: City Council Chambers

Full description of location: 274 Front Street

The purpose of the meeting: Fiscal 2017 Budget Reconciliation and Budget Approval;
Mayoral Orders;
Please see attached agenda



Signature

Mayor

Title

June 21, 2016

(to be completed by signing authority)

Date and Time Received by
the City Clerk's Office
(electronic stamp)

Date and Time Received by
the City Clerk's Office
(electronic stamp)

Richard J. Kos
Mayor

June 21, 2016

City Council Special Meeting
June 23, 2016 - 6:30 P.M.
Agenda Special Meeting

- Item 1: FY 2017 Budget Reconciliation
- Item 2: FY 2017 Budget Approval
- Item 3: Mayor's Orders as listed below:
- a. Mayor's order No. 1: Fire Department transfer of money (Cabot Fire Station Roof)
 - b. Mayor's order No. 2: Contract funding for City Auditor
 - c. Mayor's order No. 3: Acceptance of Revolving Account Treasurers
 - d. Mayor's order No. 4: Establishment of Revolving Account Treasurers
 - e. Mayor's order No. 5: Stabilization Transfer from Free Cash
 - f. Mayor's order No. 6: Chapter 7 update for 2017 Budget

Thank you for your time and consideration concerning these matters.

Very truly yours,



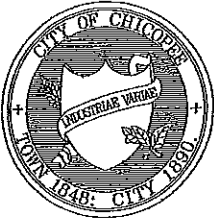
Richard J. Kos
Mayor

CC: Sharyn Riley



NO. _____

MO-1



CITY OF CHICOPEE MASSACHUSETTS

JUNE 23, 2016

ORDERED THAT THE SUM OF TWO HUNDRED FORTY THOUSAND AND 00/100 DOLLARS
(\$240,000.00) BE AND HEREBY IS APPROPRIATED TO THE FOLLOWING NAMED ACCOUNT:

FIRE SPECIAL ACCOUNT FOR ROOF REPLACEMENT STATION #3

SAID AMOUNT IS TO BE TAKEN FROM AVAILABE FUNDS IN THE FOLLOWING NAMED FIRE
ACCOUNTS:

FIREFIGHTERS ^{2nd} YEAR	(ACCT # 12200001-514130)	\$200,000.00
SPECIAL SERVICES	(ACCT # 12200002-538000)	<u>40,000.00</u>
	TOTAL	\$240,000.00

Recommended by _____

Mayor

Introduced by Councilor _____

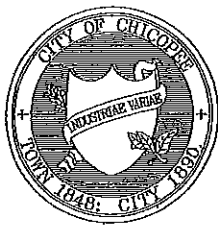
City Council Action: _____

Presented to the Mayor for approval _____
Date _____

Approved _____ Mayor

Returned to City Clerk _____ Attest _____ City Clerk
Date _____

NO. _____



CITY OF CHICOPEE MASSACHUSETTS

JUNE 23, 2016

ORDERED THAT THE SUM OF TWO HUNDRED FORTY THOUSAND AND 00/100 DOLLARS
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FIRE SPECIAL ACCOUNT FOR ROOF REPLACEMENT STATION #3

SAID AMOUNT IS TO BE TAKEN FROM AVAILABE FUNDS IN THE FOLLOWING NAMED FIRE
ACCOUNTS:

FIREFIGHTERS ^{2nd} YEAR	(ACCT # 12200001-514130)	\$200,000.00
SPECIAL SERVICES	(ACCT # 12200002-538000)	<u>40,000.00</u>
	TOTAL	\$240,000.00

Recommended by _____ Mayor

Introduced by Councilor _____

City Council Action: _____

Presented to the Mayor for approval _____
Date _____

Approved _____ Mayor

Returned to City Clerk _____ Attest _____ City Clerk
Date _____



City of Chicopee
FIRE DEPARTMENT HEADQUARTERS
80 Church Street • Chicopee, MA 01020-1815



Tel.: (413) 594-1630
Fax: (413) 594-1645

Dean F. Desmarais
Chief of the Department

June 21, 2016

Mayor Richard J. Kos
City of Chicopee Executive Office
17 Springfield Street
Chicopee, MA 01013

Dear Mayor Kos:

The engineering firm awarded the bid for the Station 3 Roof Replacement Project, Russo-Barr Associates, Inc., has completed their investigation and preliminary design phase. They have submitted the paperwork estimating the scope of work to cost \$240,000.00.

We have reviewed our budgetary accounts and have found that sufficient funds will remain in salaries and expenses to absorb the entire cost of the project. Instead of an appropriation of funds affecting the city's free cash, we respectfully request the following transfer of funds into the Fire Station 3 Roof Replacement Account (12200004-622021):

- \$200,000.00 from Fire Fighter 2nd Year (12200001-514130)
- \$40,000.00 from Special Services (12200002-538000)

If you have any questions or would like to discuss this matter in greater detail, please contact me at your earliest convenience. Thank you.

Respectfully,

Dean F. Desmarais
Chief of the Department

cc: Sharyn Riley, City Auditor

NO. _____

MO-2



CITY OF CHICOPEE
MASSACHUSETTS

JUNE 23, 2016

ORDERED THAT THE SUM OF ONE THOUSAND NINE HUNDRED FIFTY AND 34/100 DOLLARS
(\$1,950.34) BE AND HEREBY IS APPROPRIATED TO THE FOLLOWING NAMED ACCOUNT:

AUDITING SALARY ACCOUNT FOR AUDITOR
(ACCT # 11350001-514010)

SAID AMOUNT IS TO BE TAKEN FROM AVAILABE FUNDS IN THE UNDESIGATED FUND
BALANCE "FREE CASH" ACCOUNT.

Recommended by _____

Mayor

Introduced by Councilor _____

City Council Action: _____

Presented to the Mayor for approval _____
Date _____

Approved _____ Mayor

Returned to City Clerk _____ Attest _____ City Clerk
Date _____

N0. _____



CITY OF CHICOPEE MASSACHUSETTS

JUNE 23, 2016

ORDERED THAT THE SUM OF ONE THOUSAND NINE HUNDRED FIFTY AND 34/100 DOLLARS (\$1,950.34) BE AND HEREBY IS APPROPRIATED TO THE FOLLOWING NAMED ACCOUNT:

**AUDITING SALARY ACCOUNT FOR AUDITOR
(ACCT # 11350001-514010)**

**SAID AMOUNT IS TO BE TAKEN FROM AVAILABE FUNDS IN THE UNDESIGATED FUND
BALANCE "FREE CASH" ACCOUNT.**

Introduced by Councilor _____

Recommended by _____ Mayor

City Council Action: _____

Presented to the Mayor for approval _____
Date _____

Approved _____ Mayor

Returned to City Clerk _____ Attest _____ City Clerk
Date _____



CITY OF CHICOPEE
MASSACHUSETTS

M0-3

AA

June 23, 2016

BE IT ORDERED that the City Council for the City of Chicopee hereby accepts Massachusetts General Law Chapter 60, Section 15B which authorizes the City of Chicopee to establish one or more tax title collection revolving funds on behalf of the City of Chicopee Tax Collector and/or Treasurer.

Recommended By

Council Action:

Presented to the Mayor for Approval.....
Date

Approved.....
Date

Returned to City Clerk.....
Date

Attest.....City Clerk



DLS
DIVISION OF LOCAL SERVICES
MA DEPARTMENT OF REVENUE

Mark E. Nunnelly
Commissioner of Revenue

Sean R. Cronin
Senior Deputy Commissioner

Informational Guideline Release

Bureau of Accounts
Informational Guideline Release (IGR) No. 16-101
January 2016

TAX TITLE COLLECTION REVOLVING FUNDS

(G.L. c. 60, § 15B)

This Informational Guideline Release (IGR) explains a local acceptance statute that lets cities and towns adopt one or more revolving funds for costs, charges, and fees to be used by the tax collector, treasurer or treasurer-collector to pay out-of-pocket expenses, without appropriation, related to tax takings, redemptions and foreclosures of tax titles.

Topical Index Key:

Accounting Policies and Procedures
Special Funds

Distribution:

Collectors
Treasurers
Clerks
Accountants/Auditors
Mayors/Selectmen
Managers/Administrators/Exec. Secys.
City Solicitors/Town Counsels

TAX TITLE COLLECTION REVOLVING FUNDS

(G.L. c. 60, § 15B)

SUMMARY:

These guidelines explain a local acceptance section of G.L. c. 60, which governs the collection of local taxes. If G.L. c. 60, § 15B is accepted, the city or town may establish tax title collection revolving funds for its tax collector, treasurer or treasurer-collector. The funds can be established by bylaw, ordinance or vote of annual town meeting or other legislative body, upon recommendation of the selectboard, mayor, manager or other chief executive officer.

The funds will be credited with certain costs, charges, and fees incurred by the tax collector or treasurer and collected upon redemption of tax titles or sales of real property acquired through foreclosures of tax titles. Monies in the fund may be spent, without appropriation, by the tax collector to pay out of pocket expenses associated with making a tax taking and by the treasurer to pay out of pocket expenses incurred in connection with a redemption or tax title foreclosure proceeding. The purpose is to provide tax collectors and treasurers with funds to secure the municipality's liens for delinquent real estate tax receivables and to foreclose tax titles after reasonable efforts to work with taxpayers on payment of amounts outstanding. Monies in the fund may be used in addition to any monies appropriated in the annual departmental budget for the tax collector and treasurer for these expenses.

This statute may be accepted, and a fund established, to take effect for fiscal years beginning on or after July 1, 2015.

GUIDELINES:

A. LOCAL ACCEPTANCE

1. Acceptance Procedure

Acceptance of G.L. c. 60, § 15B is by vote of the municipality's legislative body, subject to charter. (See attached sample acceptance vote.)

2. Revocation of Acceptance

Acceptance may be revoked, but the city or town must wait until at least three years after acceptance. Revocation is also by vote of the municipality's legislative body, subject to charter.

3. Effective Date

A tax title collection revolving fund can begin operation no earlier than the fiscal year that begins the July 1 after acceptance and establishment of the fund. See Section B-1 below. Revocation of the statute terminates all tax title collection revolving funds at the end of the fiscal year in which the revocation is voted.

4. Notification of Acceptance or Revocation

The city or town clerk must notify the Municipal Databank if the tax title collection revolving fund statute is accepted or revoked. (See "Notification of Acceptance or Revocation.") The notification should be made as soon as possible after the vote.

B. TAX TITLE COLLECTION REVOLVING FUND

1. Establishment

A city or town that accepts G.L. c. 60, § 15B may establish a tax title collection revolving fund for one or more of the following officers: (a) tax collector; (b) treasurer; or (c) treasurer-collector.

Each fund is established by (a) by-law; (b) ordinance; or (c) a vote of the legislative body upon the recommendation of the chief executive officer. The by-law, ordinance or vote should include the fiscal year the fund will begin operating. If not, the fund will begin operation on the fiscal year that begins the July 1 after it is established.

2. Account

The accounting officer must establish and maintain a separate account for each tax title collection revolving fund established by the city or town. The balance in each fund carries forward from fiscal year to fiscal year.

3. Revenues

The statutory charges, costs and fees that may be credited to a tax title collection revolving fund for an officer are those the officer is required to pay into the city or town treasury, not those the officer may retain as compensation.

a. Tax Collector's Fund

Upon redemption of a tax title or sale of real property acquired by the city or town through foreclosure of a tax title, a tax collector's tax title collection revolving fund is to be credited with all of the following statutory charges, costs and fees added to the tax by the tax collector as part of the tax taking:

- Charge for issuing the demand. G.L. c. 60, § 15(2).
- Per parcel charge for preparing the newspaper advertisement of intent to take or sell. G.L. c. 60, § 15(3).
- Legal fees for searching title in preparation for a taking or sale. G.L. c. 60, § 15(3).
- Cost of advertising the intent to take or sell in the newspaper. G.L. c. 60, § 15(4).
- Per parcel charge for posting the notice of intent to take or sell. G.L. c. 60, § 15(5).
- Per parcel charge for preparing the tax collector's affidavit of proceedings. G.L. c. 60, § 15(6).
- Per parcel cost of recording tax collector's affidavit of proceedings. G.L. c. 60, § 15(7).
- Charge for preparing the deed or instrument of taking. G.L. c. 60, § 15(8).
- Cost of serving a demand and notice of intent to take by subpoena. G.L. c. 60, § 15(17); G.L. c. 60, § 53.
- Cost of mailing a demand and notice of intent to take by registered mail. G.L. c. 60, § 15(18).
- Cost of recording the instrument of taking. G.L. c. 60, § 15(19); G.L. c. 60, § 55.

Collector's interest added to the tax belongs to the general fund. G.L. c. 59, §§ 57 and 57C. It may not be credited to a tax collector's tax title collection revolving fund.

b. Treasurer's Fund

Upon redemption of a tax title or sale of real property acquired by the city or town through foreclosure of a tax title, a treasurer's tax title collection revolving fund is to be credited with all of the following statutory fees, charges and costs added to the tax by the treasurer as part of managing and foreclosing the tax title:

- Cost of recording an instrument of tax title redemption. G.L. c. 60, § 62.
- Cost of foreclosing a tax title by a land of low value auction, including the statutory legal fee. G.L. c. 60, § 79.
- Cost of foreclosing a tax title in Land Court, including legal fees awarded by the court. G.L. c. 60, § 65.
- Cost for having a petition to foreclose a tax title heard in land court (title exam expenses, mailing costs, advertising and publication costs, etc.). G.L. c. 60, §§ 68 and 73.

Treasurer's interest added to the tax title account belongs to the general fund. G.L. c. 60, § 62. It may not be credited to a treasurer's tax title collection revolving fund.

c. Treasurer-Collector's Fund

Upon redemption of a tax title or sale of real property acquired by the city or town through foreclosure of a tax title, a treasurer-collector's tax title collection revolving fund is to be credited with all statutory fees, charges and costs listed in Sections B-3-a and B-3-b above.

Collector's interest added to the tax and treasurer's interest added to the tax title account belongs to the general fund. G.L. c. 60, § 62. It may not be credited to a treasurer-collector's tax title collection revolving fund.

4. Investment and Interest

The treasurer is the custodian of a tax title collection revolving fund. The treasurer may invest the charges, costs and fees credited to a fund in the same manner as general funds under G.L. c. 44, §§ 55, 55A and 55B. The treasurer may pool the cash and does not have to establish a separate bank account for a fund.

Interest earned on a tax title collection revolving fund balance belongs to the general fund.

5. Expenditures

a. Allowable Purposes

The officer in charge of a tax title collection revolving fund may spend from the fund balance, without appropriation, to pay expenses incurred by the officer under G.L. c. 60 to make a tax taking or foreclose a tax title. These include, but are not limited to the costs and fees of recording or filing documents and instruments, searching and examining titles, mailing, publishing or advertising notices or documents, petitioning the Land Court, serving court filings and documents and paying legal fees.

b. Limitations

Expenditures cannot be made from a tax title collection revolving fund, nor liabilities incurred, in excess of the amount of the balance of the fund. In addition, expenditures cannot be made in excess of any limitation set forth in the by-law, ordinance, or legislative body vote establishing the fund.

The officer must use the same process used for payment of other departmental expenses to obtain payment of all bills being charged to the revolving fund. G.L. c. 41, §§ 52 and 56. A payment voucher with appropriate supporting documentation is submitted to the accounting officer for placement of the bill on the treasury warrant.

SAMPLE ACCEPTANCE

(Sample should not be used without the advice of municipal counsel.)

TAX TITLE COLLECTION REVOLVING FUND

Legislative Body Vote

ARTICLE/ORDER. To see if the city/town will accept General Laws Chapter 60, Section 15B, which allows the city/town to establish by vote or bylaw/ordinance one or more tax title collection revolving funds for the tax collector or treasurer/treasurer-collector, or take any other action relative thereto.

MOTION. Moved/ordered that the city/town accept General Laws Chapter 60, Section 15B to allow the city/town to establish by vote or bylaw/ordinance one or more tax title collection revolving funds for the tax collector or treasurer/treasurer-collector.



CITY OF CHICOPEE
MASSACHUSETTS

MO-4

AA

June 23, 2016

BE IT ORDERED by the City Council for the City of Chicopee hereby establishes a Treasurer Tax Title Collection Revolving Fund as authorized by Massachusetts General Law Chapter 44, Section 53E½ and Massachusetts General Law Chapter 60, Section 15B. Said revolving fund shall be subject to the rules and regulations as detailed in Massachusetts General Law Chapter 60, Section 15B. Said Treasurer Tax Title Collection Revolving Fund shall begin operating on July 1, 2016 for the 2017 fiscal year.

Recommended By Richard M. [Signature]

Council Action:

Presented to the Mayor for Approval.....
Date

Approved.....
Date

Returned to City Clerk.....
Date

Attest.....City Clerk



City of Chicopee, Massachusetts

Office of the City Treasurer

Marie T. Laflamme
City Treasurer

Jessica Hebert
Assistant City Treasurer

City Hall Annex - 274 Front Street - Chicopee, MA 01013
Tel: (413) 594-1560 Fax: (413) 594-1546
www.chicopeema.gov

June 10, 2016


Mayor Richard J. Kos
17 Springfield Street
Chicopee, MA 01013

Honorable Mayor Kos:

I respectfully request a new revolving account be established for tax title collections, under Chapter 60, section 15B of the Mass General Laws.

If you require additional information, please feel free to contact me.. Thank you very much.

Sincerely,


Marie T. Laflamme
City Treasurer

CC: Sharyn Riley, City Auditor

NO. _____

MO-5



CITY OF CHICOPEE
MASSACHUSETTS

JUNE 23, 2016

ORDERED THAT THE SUM OF THREE HUNDRED THOUSAND AND 00/100 DOLLARS
(\$300,000.00) BE AND HEREBY IS APPROPRIATED TO THE FOLLOWING NAMED ACCOUNT:

STABILIZATION FUND
(ACCT # 83001008-499999)

SAID AMOUNT IS TO BE TAKEN FROM AVAILABE FUNDS IN THE UNDESIGNATED FUND
BALANCE "FREE CASH" ACCOUNT.

Recommended by _____

Mayor

Introduced by Councilor _____

City Council Action: _____

Presented to the Mayor for approval _____
Date _____

Approved _____ Mayor

Returned to City Clerk _____ Date _____ Attest _____ City Clerk

NO. _____



CITY OF CHICOPEE MASSACHUSETTS

JUNE 23, 2016

**ORDERED THAT THE SUM OF THREE HUNDRED THOUSAND AND 00/100 DOLLARS
(\$300,000.00) BE AND HEREBY IS APPROPRIATED TO THE FOLLOWING NAMED ACCOUNT:**

**STABILIZATION FUND
(ACCT # 83001008-499999)**

**SAID AMOUNT IS TO BE TAKEN FROM AVAILABE FUNDS IN THE UNDESIGNATED FUND
BALANCE "FREE CASH" ACCOUNT.**

Recommended by _____ Mayor

Introduced by Councilor _____

City Council Action: _____

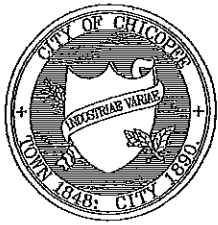
Presented to the Mayor for approval _____
Date

Approved _____ Mayor

Returned to City Clerk _____ Attest _____ City Clerk
Date

No. _____

MO-6



CITY OF CHICOPEE MASSACHUSETTS

JUNE 23, 2016

CHAPTER 7 ORDINANCE REVISIONS

Recommended by Richard N. E. Mayor

Introduced by Councilor _____

City Council Action: _____

Presented to the Mayor for approval _____
Date _____

Approved _____ Mayor

Returned to City Clerk _____ Attest _____ City Clerk
Date _____

BE IT HEREBY ORDAINED THAT CHAPTER 7 OF THE ORDINANCES FOR THE CITY OF CHICOPEE IS HEREBY AMENDED BY INSERTING THE FOLLOWING ANNUAL SALARIES AND BENEFITS AS DETAILED BELOW:

CHAPTER 7

Group 1

A. Mayor	\$85,000.00
B. President of the City Council	13,000.00
C. City Councilors (12)	12,000.00 (each)
D. Vice Chairman of School Committee	6,500.00
E. School Committee Members	6,000.00 (each)
F. Assessors (3)	60,000.00
G. Treasurer	75,000.00
H. Collector	65,000.00
I. City Clerk	65,000.00
J. <u>Law Department</u>	
a. City Solicitor	\$42,432.00
b. Assistant City Solicitor	42,432.00
c. Chief of Litigation	45,316.04
d. Associate City Solicitor (3)	42,432.00 (each)
e. Council – Legal Counsel	42,432.00

Group 1 employees as defined above shall also be entitled to receive longevity as defined by the Administrative Employees Collective Bargaining Unit/Agreement, Health-Dental-Eye Insurance and Retirement.

Group 2

K. <u>Office of the City Council</u>	
a. Administrative Assistant	\$40,700.28
b. Clerk	26,591.26
L. <u>Office of the Mayor</u>	
a. Chief of Staff	\$48,936.56
b. Staff Assistant	40,863.07
c. Special Projects Manager	40,863.07
d. Grant Specialist	10,000.00
M. <u>Auditing Department</u>	
a. Senior Accountant	\$58,317.07
N. <u>Office of the Treasurer</u>	
a. Assistant Treasurer	\$55,020.54
O. <u>Law Department</u>	
a. Paralegal	\$46,265.40

P.	<u>Human Resources</u>	
a.	Generalist (1)	\$38,553.62
b.	Benefits Coordinator	42,797.40
c.	Assistant Human Resource Director	48,815.40
Q.	<u>Office of the City Clerk</u>	
a.	Compliance Officer	\$20,232.72
R.	<u>Planning Department</u>	
a.	Development Manager	\$49,265.61
S.	<u>Council on Aging</u>	
a.	Program Coordinator	\$31,260.00
b.	Program Assistant (2)	12,387.06 (each)
c.	P.T. Office Receptionist	2,160.80

Group 2 employees as defined above shall also be entitled to receive those benefits as defined by the Administrative Employees Collective bargaining Unit/Agreement.

Group 3

T.	<u>Auditing Department</u>	
a.	Assistant Auditor – Stipend	\$ 4,000.00
U.	<u>Office of the Treasurer</u>	
a.	Assistant Treasurer – Stipend	\$ 4,000.00
V.	<u>Office of the Registrar</u>	
a.	Board of Registrar's (3)	\$ 1,000.00 each
W.	<u>Liquor License Commission</u>	
a.	Chairman	\$ 700.00
b.	Commissioners (4)	600.00 each
X.	<u>Planning Department</u>	
a.	Environmental Stipend	\$10,000.00
Y.	<u>Council on Aging</u>	
a..	Sub. Transportation Coordinator	\$ 3,084.03

Group 3 employees as defined above shall NOT be entitled to any additional benefits.

The following positions shall be established by the City of Chicopee along with the following hourly rate of pay as detailed below:

Group 4

Z. <u>Library Department</u>		
a. Part Time Page	\$	10.00 per hour
b. Circulation Clerk (On-call)		10.00 per hour
AA. <u>Engineering Department</u>		
a. Seasonal Jr. Engineer	\$	10.00 per hour
BB. <u>Highway Department</u>		
a. Temporary Laborer	\$	10.00 per hour
CC. <u>Sanitation Department</u>		
a. Temporary Laborer	\$	10.00 per hour
DD. <u>Parks Department</u>		
a. Temporary Laborer	\$	10.00 per hour
EE. <u>Flood Control Department</u>		
a. Temporary Laborer	\$	10.00 per hour
FF. <u>Golf Department</u>		
a. Seasonal Golf Assistants	\$	10.00 per hour
b. Pro-Shop Assistant		12.00 per hour
c. Cashiers		11.00 per hour
GG. <u>Water Department</u>		
a. Seasonal Employees	\$	10.00 per hour
HH. <u>Waste Water Treatment Plant</u>		
a. Temporary Laborer	\$	10.00 per hour
b. Intern		12.18 per hour
II. <u>Parks & Recreation Department</u>		
a. Ranger	\$	10.00 per hour
b. Special Care Taker		10.00 per hour
c. Lifeguard		10.00 per hour
d. Head Lifeguard		13.00 per hour
e. Leader of Recreation/Art		13.75 per hour
f. Assistant Recreation Leaders		10.00 per hour
g. Youth Basketball Scorekeeper 1/game (Age 9-10)		10.00 per hour
h. Youth Basketball Scorekeeper 1/game (Age 11-12)		11.00 per hour
i. Youth Basketball Scorekeeper 1/game (Age 13-14)		12.00 per hour
j. Youth Basketball Referee 2/game (Age 9-10)		12.00 per hour
k. Youth Basketball Referee 2/game (Age 11-12)		15.00 per hour
l. Youth Basketball Referee 2/game (Age 13-14)		18.00 per hour
m. Youth Soccer Referee 2/game (Age 9-10)		11.00 per hour
n. Youth Soccer Referee 2/game (Age 11-12)		12.00 per hour
o. Youth Soccer Referee 2/game (Age 13-14)		13.00 per hour
p. Youth Baseball/Softball Official 1/game (Age 8-10)		22.00 per hour
q. Youth Baseball/Softball Official 1/game (Age 11-12)		25.00 per hour
r. Youth Baseball/Softball Official 1/game (Age 13-14)		30.00 per hour

s. Camp Director	16.25 per hour
t. Assistant Director	14.75 per hour
u. Senior Counselors	12.75 per hour
v. Specialist	13.75 per hour
w. Junior Counselors	11.00 per hour
x. Aquatics Director	13.75 per hour
y. Lifeguard Instructor	12.00 per hour

JJ. Police Department

a. Special Patrolmen	\$ 10.00 per hour
b. Special Sergeant	11.00 per hour
c. Special Lieutenant	12.00 per hour
d. Special Captain	13.00 per hour

KK. MIS Department

a. Intern	\$ 12.00 per hour
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LL. Law Department

a. Legal Intern (2)	\$ 15.00 per hour
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MM. Planning Department

a. Intern (2)	\$ 17.50 per hour
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OO. Human Resources

a. Temporary Clerk	\$ 10.00 per hour
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Group 4 employees as defined above shall NOT be entitled to any additional benefits.

Group 5

- A. Police Chief
- B. Fire Chief

The regular, full-time Fire Chief and the regular, full-time Police Chief of the City of Chicopee shall receive an annual compensation which shall not be less than (2) times the highest annual rate of compensation of a regular, full time firefighter, or a regular, full time police officer or patrolman, as the case may be.

In addition, parity shall be maintained relative to compensation rates paid to the Police Chief and the Fire Department Chief for the City of Chicopee.

The highest annual rate of regular, full time firefighter, or a regular full time police officer or patrolman, is to be construed and interpreted as the "base rate" and shall not include any other additional forms of compensation and, if given this definition, the rates of the Fire Chief and the Police Chief would mathematically come out to different levels of compensation, then the lower rate shall be adjusted to the higher rate in order to maintain parity between the two Department Heads.

Group 5 employees as defined above shall also be entitled to receive those benefits as defined by the Patrolmen and Firefighter Collective bargaining Unit/Agreement.

NO. _____



CITY OF CHICOPEE MASSACHUSETTS

JUNE 23, 2016

CHAPTER 7 ORDINANCE REVISIONS

Introduced by Councilor _____

Recommended by _____ Mayor

City Council Action: _____

Presented to the Mayor for approval _____
Date _____

Approved _____ Mayor

Returned to City Clerk _____ Attest _____
Date _____ City Clerk

BE IT HEREBY ORDAINED THAT CHAPTER 7 OF THE ORDINANCES FOR THE CITY OF CHICOPEE IS HEREBY AMENDED BY INSERTING THE FOLLOWING ANNUAL SALARIES AND BENEFITS AS DETAILED BELOW:

CHAPTER 7

Group 1

A. Mayor	\$85,000.00
B. President of the City Council	13,000.00
C. City Councilors (12)	12,000.00 (each)
D. Vice Chairman of School Committee	6,500.00
E. School Committee Members	6,000.00 (each)
F. Assessors (3)	60,000.00
G. Treasurer	75,000.00
H. Collector	65,000.00
I. City Clerk	65,000.00
J. <u>Law Department</u>	
a. City Solicitor	\$42,432.00
b. Assistant City Solicitor	42,432.00
c. Chief of Litigation	45,316.04
d. Associate City Solicitor (3)	42,432.00 (each)
e. Council – Legal Counsel	42,432.00

Group 1 employees as defined above shall also be entitled to receive longevity as defined by the Administrative Employees Collective Bargaining Unit/Agreement, Health-Dental-Eye Insurance and Retirement.

Group 2

K. <u>Office of the City Council</u>	
a. Administrative Assistant	\$40,700.28
b. Clerk	26,591.26
L. <u>Office of the Mayor</u>	
a. Chief of Staff	\$48,936.56
b. Staff Assistant	40,863.07
c. Special Projects Manager	40,863.07
d. Grant Specialist	10,000.00
M. <u>Auditing Department</u>	
a. Senior Accountant	\$58,317.07
N. <u>Office of the Treasurer</u>	
a. Assistant Treasurer	\$55,020.54
O. <u>Law Department</u>	
a. Paralegal	\$46,265.40

P.	<u>Human Resources</u>	
a.	Generalist (1)	\$38,553.62
b.	Benefits Coordinator	42,797.40
c.	Assistant Human Resource Director	48,815.40
Q.	<u>Office of the City Clerk</u>	
a.	Compliance Officer	\$20,232.72
R.	<u>Planning Department</u>	
a.	Development Manager	\$49,265.61
S.	<u>Council on Aging</u>	
a.	Program Coordinator	\$31,260.00
b.	Program Assistant (2)	12,387.06 (each)
c.	P.T. Office Receptionist	2,160.80

Group 2 employees as defined above shall also be entitled to receive those benefits as defined by the Administrative Employees Collective bargaining Unit/Agreement.

Group 3

T.	<u>Auditing Department</u>	
a.	Assistant Auditor – Stipend	\$ 4,000.00
U.	<u>Office of the Treasurer</u>	
a.	Assistant Treasurer – Stipend	\$ 4,000.00
V.	<u>Office of the Registrar</u>	
a.	Board of Registrar's (3)	\$ 1,000.00 each
W.	<u>Liquor License Commission</u>	
a.	Chairman	\$ 700.00
b.	Commissioners (4)	600.00 each
X.	<u>Planning Department</u>	
a.	Environmental Stipend	\$10,000.00
Y.	<u>Council on Aging</u>	
a.	Sub. Transportation Coordinator	\$ 3,084.03

Group 3 employees as defined above shall NOT be entitled to any additional benefits.

The following positions shall be established by the City of Chicopee along with the following hourly rate of pay as detailed below:

Group 4

Z. <u>Library Department</u>		
a. Part Time Page	\$	10.00 per hour
b. Circulation Clerk (On-call)		10.00 per hour
AA. <u>Engineering Department</u>		
a. Seasonal Jr. Engineer	\$	10.00 per hour
BB. <u>Highway Department</u>		
a. Temporary Laborer	\$	10.00 per hour
CC. <u>Sanitation Department</u>		
a. Temporary Laborer	\$	10.00 per hour
DD. <u>Parks Department</u>		
a. Temporary Laborer	\$	10.00 per hour
EE. <u>Flood Control Department</u>		
a. Temporary Laborer	\$	10.00 per hour
FF. <u>Golf Department</u>		
a. Seasonal Golf Assistants	\$	10.00 per hour
b. Pro-Shop Assistant		12.00 per hour
c. Cashiers		11.00 per hour
GG. <u>Water Department</u>		
a. Seasonal Employees	\$	10.00 per hour
HH. <u>Waste Water Treatment Plant</u>		
a. Temporary Laborer	\$	10.00 per hour
b. Intern		12.18 per hour
II. <u>Parks & Recreation Department</u>		
a. Ranger	\$	10.00 per hour
b. Special Care Taker		10.00 per hour
c. Lifeguard		10.00 per hour
d. Head Lifeguard		13.00 per hour
e. Leader of Recreation/Art		13.75 per hour
f. Assistant Recreation Leaders		10.00 per hour
g. Youth Basketball Scorekeeper 1/game (Age 9-10)		10.00 per hour
h. Youth Basketball Scorekeeper 1/game (Age 11-12)		11.00 per hour
i. Youth Basketball Scorekeeper 1/game (Age 13-14)		12.00 per hour
j. Youth Basketball Referee 2/game (Age 9-10)		12.00 per hour
k. Youth Basketball Referee 2/game (Age 11-12)		15.00 per hour
l. Youth Basketball Referee 2/game (Age 13-14)		18.00 per hour
m. Youth Soccer Referee 2/game (Age 9-10)		11.00 per hour
n. Youth Soccer Referee 2/game (Age 11-12)		12.00 per hour
o. Youth Soccer Referee 2/game (Age 13-14)		13.00 per hour
p. Youth Baseball/Softball Official 1/game (Age 8-10)		22.00 per hour
q. Youth Baseball/Softball Official 1/game (Age 11-12)		25.00 per hour
r. Youth Baseball/Softball Official 1/game (Age 13-14)		30.00 per hour

s. Camp Director	16.25 per hour
t. Assistant Director	14.75 per hour
u. Senior Counselors	12.75 per hour
v. Specialist	13.75 per hour
w. Junlor Counselors	11.00 per hour
x. Aquatics Director	13.75 per hour
y. Lifeguard Instructor	12.00 per hour

JJ. Police Department

a. Special Patrolmen	\$ 10.00 per hour
b. Special Sergeant	11.00 per hour
c. Special Lieutenant	12.00 per hour
d. Special Captain	13.00 per hour

KK. MIS Department

a. Intern	\$ 12.00 per hour
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LL. Law Department

a. Legal Intern (2)	\$ 15.00 per hour
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MM. Planning Department

a. Intern (2)	\$ 17.50 per hour
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OO. Human Resources

a. Temporary Clerk	\$ 10.00 per hour
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Group 4 employees as defined above shall NOT be entitled to any additional benefits.

Group 5

- A. Police Chief
- B. Fire Chief

The regular, full-time Fire Chief and the regular, full-time Police Chief of the City of Chicopee shall receive an annual compensation which shall not be less than (2) times the highest annual rate of compensation of a regular, full time firefighter, or a regular, full time police officer or patrolman, as the case may be.

In addition, parity shall be maintained relative to compensation rates paid to the Police Chief and the Fire Department Chief for the City of Chicopee.

The highest annual rate of regular, full time firefighter, or a regular full time police officer or patrolman, is to be construed and interpreted as the "base rate" and shall not include any other additional forms of compensation and, if given this definition, the rates of the Fire Chief and the Police Chief would mathematically come out to different levels of compensation, then the lower rate shall be adjusted to the higher rate in order to maintain parity between the two Department Heads.

Group 5 employees as defined above shall also be entitled to receive those benefits as defined by the Patrolmen and Firefighter Collective bargaining Unit/Agreement.